



**TOWN OF CORONATION
REGULAR MEETING OF COUNCIL MINUTES
September 13th, 2021**

The Regular Meeting of the Town of Coronation Town Council was held in Council Chambers in the Town Office on Monday, September 13th, 2021, commencing at 7:00 pm.

IN ATTENDANCE:

Mayor Ron Checkel
Councillor Jackie Brigley
Councillor Shelley Cook
Councilor Brett Alderdice
CAO Quinton Flint

ABSENT:

Deputy Mayor Mark Stannard

CALL TO ORDER:

Mayor Checkel called the meeting to order at 7:06 pm.

ACCEPTANCE OF AGENDA:

2021-239

Moved by Councilor Brigley that the agenda be moved with the following additions:

12e - FOIP - Section 17 - Third party personal privacy

Carried

APPROVAL OF MINUTES:

August 9th, 2021, Regular Meeting Minutes

2021-240

Moved by Councillor Alderdice that the August 9th, 2021, Regular Meeting of Council Meeting Minutes be accepted with the following corrections.

A. Check for spelling

B. Motion 2021-213 *Moved by Councilor Brigley that the agenda be "moved" with amendments.*

C. Motion 2021-214 **Following Corrections: Spelling**

Carried

Note: Administration, moving forward, be required to recorded Council Direction as a motion.

DELIGATION:

2021-241 Moved by Mayor Checkel that the Town table the Edge Innovations Inc. presentation.

Carried

OLD BUSINESS:

Coronation Town Website

2021-242 Moved by Councillor Cook that the town moves forward with Box Cleaver to build the town's new website. The Town's website is to be funded using the Battle River Economic Opportunity CIB grant (\$20,000.00). That the Town acquire the "Plus" Package for \$2,950.00/annually and add on the "Tenders" Package for \$500.00/annually to the website build.

Carried

BYLAWS:

Bylaw No. 2021-682 – Land Use Bylaw Amendment

Councilor Alderdice has declared his absents at the August 11th, 2021, Land Use Bylaw Amendment Public Hearing removes him from the discussions and is unable to vote as a result.

Mayor Checkel has declared that council has lost quorum and that council is unable to discuss the matter further.

2021-243 Moved by Mayor Checkel to table the discussions until Council has Quorum at the next available meeting of council.

Carried

2021-244 Moved by Mayor Checkel to email council to set a Special Meeting Date to Discuss Bylaw No. 2021-682 – Land Use Bylaw Amendment.

Carried

NEW BUSINESS:**2021 – Municipal Elections Advanced and Institutional Votes**

2021-245 Moved by Councillor Alderdice, That the Town of Coronation provides for an Advanced Vote for the 2021 General Municipal Elections and that it be held on October 12, 2021, and on October 14th, 2021, between the hours 12:00 Noon and 6:00 PM in the Town of Coronation Council Chambers. Further, that the Town of Coronation provides for an institutional vote for the General Municipal elections and that it be held on October 18, 2021, at the Coronation Hospital and Care Centre.

Carried

ATCO – GAS Franchise Fee

2021-246 Moved by Councillor Cook, That the Distribution Revenue Forecast for 2022 Franchise Fee be accepted as presented with no change to the Distribution Revenue for 2022 Franchise Fee.

Carried

ATCO – Electric Base Rate Franchise Fee

2021-247 **Moved by** Councillor Brigley, That the Town of Coronation accepts the ATCO Electric Base Rate Changes for 2022 as presented with no change to the Distribution Revenue for 2022 Franchise Fee.

Carried

2021-248

2021-249

RFQ- 2022 Paving

Moved by Mayor Checkel that the Town proceed with developing and requesting for proposals for the 2022-year paving projects. This RFP is to help determine the total amount of funding required for the 2022-year paving projects for the 2022 Interim and Operating Budgets. The RFP is not to acquire any contracting services, and or provide any approval of commitment to any one contractor.

Carried

2021-250 **Appointment of Substitute Returning Officer – 2021 Municipal Elections.**

Moved by Councillor Brigley that Delayne Golby be appointed Substitute Returning Officer for the 2021 Municipal elections.

Carried

REPORTS:

2021-251 **Council Reports**

Moved by Councilor Brigley that the Council Reports be accepted as information.

Carried

2021-252 **CAO Report**

Moved by Councillor Alderdice that the CAO's written report be accepted as information.

Carried

FINANCIAL REPORTS:

Issued Cheque List

2021-253 Moved by Councilor Cook that the Issued Cheque List, dated September 13th, 2021, in the amount of **\$ 331,533.78**, be accepted as information.

Carried

Revenue and Expense Report

2021-254 Moved by Councillor Brigley that the Revenue and Expense Report September 13th, 2021, be accepted as information.

Carried

CORRESPONDENCE:

Correspondence

2021-255 Moved by Councilor Alderdice that all correspondence be accepted as information.

- a) Provincial Policing.
- b) Alberta Municipal Affairs – Senate Election Funding.

Carried

CLOSED SESSION OF COUNCIL:

2021-256 Moved by Councillor Cook that the Council move to a Closed Session to discuss privileged information relating to; FOPI - Section 16 - Third party Business Interests at 8:15 pm

Carried

2021-257 Moved Councillor Brigley That the Council return to the open Council Meeting at 8:20 pm

Carried

Mayor Checkel Declares pecuniary interest and recuses himself from the meetings discussions due to personal relations involved in the request.

Councillor Alderdice Declares that the meeting has lost quorum.

2021-258 Moved by Councillor Alderdice that the agenda item be brought back to council at the scheduled Special Meeting of Council or the Next Regular Meeting of Council.

Carried

Mayor Checkel temporarily recesses to allow members of the public to return to Council Chambers at 8:21 pm

2021-259 Moved by Councillor Cook that the Council move to a Closed Session to discuss privileged information relating to; FOIP - Section 17 - Third party personal privacy at 8:22 pm

Carried

2021-260 Moved Mayor Checkel that the Council return to the open Council Meeting at 8:37 pm

Carried

2021-261 Moved by Councillor Brigley that the town administration provides further information on Hybrid Willow trees and to approach BREOC to acquire business planning support and information.

Carried

Mayor Checkel temporarily recesses to allow members of the public to return to Council Chambers at 8:39 pm

2021-262

Moved by Councillor Cook that the Council move to a Closed Session to discuss privileged information relating to; FOPI - Section 16 - Third party Business Interests at 8:40 pm

Carried

2021-263

Moved Mayor Checkel that the Council return to the open Council Meeting at 8:57 pm

Carried

2021-264

Moved by Councillor Alderdice that the town provides a letter to the Third Party – outlining the position of the municipality and provide the section of the Town Renumeration bylaw and policy in the letter regarding in town meetings and expenses.

Carried.

Mayor Checkel temporarily recesses to allow members of the public to return to Council Chambers at 8:58 pm

2021-265

Moved by Councillor Cook that the Council move to a Closed Session to discuss privileged information relating to; FOIP - Section 17 - Third party personal privacy at 9:11 pm

2021-266

Moved Mayor Checkel that the Council return to the open Council Meeting at 9:55 pm

2021-267

Moved Councillor Brigley that the Administration proceed with obtaining legal opinion for matters related to town policy and town Bylaws.

Carried

Mayor Checkel temporarily recesses to allow members of the public to return to Council Chambers at 9:57 pm

Mayor Checkel resumes the Regular Council Meeting resumed at 9:58 pm with all members of the public present.

ADJOURNMENT:

2021-268

Being that the agenda items were concluded, Councillor Cook, adjourned the meeting at 9:59 PM.

Carried

Ron Checkel,
Mayor

Quinton Flint,
Chief Administrative Officer